# Table of Contents

- Login to Parent's Account .......................................................... 2
- Change Password ........................................................................ 2
- Manage Dashboard ..................................................................... 3
- Quick links ................................................................................. 4
- Child's profile ........................................................................... 5
- Child's Report ............................................................................ 6
- Time table .................................................................................. 7
- News .......................................................................................... 8
- Fees ........................................................................................... 9
- Circulars ..................................................................................... 10
- Calendar ...................................................................................... 11
Login to Parent’s Account
You will get the following screen -

Enter the "Username" & "Password" which is provided by the school to you.

Change Password
On First Login To Fedena, YOU MUST CHANGE THE PASSWORD AND KEEP IT SAFE WITH YOU.

To change the password, follow the steps below:

Step 1: Login to your dashboard
Step 2: Click on your user button on top right

Change Your Password by Clicking On this Icon
You can see the "change password" button. Click on it to access the password changing option.

Manage Dashboard
To customize your Dashboard, for easy usage, click on Manage Dashlets button.

Choose the dashlets you want to display on your Dashboard.
Quick links

Under this tab, you can set the options you will use most. To set these buttons click on **Menu** than click on **Manage Quick Link**.

**Step1:** Click on **Menu**

**Step2:** Click On manage Quick Link

Tick Mark your favorite Links and Submit It

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Child’s profile
To check your profile, click on the My Profile option in Quick Links

Step 2: Click Here To View Your Profile

Child’s profile is shown as below.

<table>
<thead>
<tr>
<th>Mani K</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course: Grade 1 (Normal)</td>
</tr>
<tr>
<td>Batch: A(2015-2016)</td>
</tr>
<tr>
<td>Admin no: S13</td>
</tr>
<tr>
<td>Roll number: G1004</td>
</tr>
<tr>
<td>14 August 2016</td>
</tr>
<tr>
<td>05 October 2002</td>
</tr>
<tr>
<td>A-</td>
</tr>
<tr>
<td>Male</td>
</tr>
<tr>
<td>Indonesia</td>
</tr>
<tr>
<td>Malayalam</td>
</tr>
<tr>
<td>Sibling in Institution</td>
</tr>
<tr>
<td>Hindu</td>
</tr>
<tr>
<td>Veilur,</td>
</tr>
<tr>
<td>Kasaragod</td>
</tr>
<tr>
<td>Kerala</td>
</tr>
<tr>
<td>435353</td>
</tr>
<tr>
<td>Indonesia</td>
</tr>
</tbody>
</table>
**Child’s Report**

Click on the ‘Report’ button to view the Child’s report.

In the Report page you can view “Academic Reports” and well as “Attendance Reports” of the student.

**Step 1:** Click here for viewing detailed academic reports of your ward.
To view Academic timetable of the student, click on the Menu then Academics then Timetable

Select the Timetable from the dropdown and view it
News

To view News from the School click on the News option in Collaboration

You will see news Window as below:
Fees
To pay the Fees of the student, click on the Fees button

Step 1: Go to Menu
Step 2: Go to Academics
Step 3: Click on Fees

Click on the Fee you want to pay
OR
Click on Pay All Fees to pay all pending Fees
Circulars

To view the Circulars received from the School Administration, Click on the Message Icon on the top right.

Click on Message Icon to View Circulars

Click on Pay Fees and you will be redirected to Secure Hdfc Payment Gateway for Payment.

Click on Pay Fees and you will be redirected to Secure Hdfc Payment Gateway for Payment.
Calendar
To view Academic Calendar of the student click on the Calendar option

Step 1: Click on Menu
Step 2: Click on Academics
Step 3: Click on Calendar